



**DATA REQUEST / ENDANGERED SPECIES INFO
PROCEDURES AND FEES**
Navajo Natural Heritage Program (NNHP)
Navajo Nation Department of Fish and Wildlife (NNDFW)
www.nndfw.org



REQUESTOR	BASE FEE	ADDITIONAL QUAD MAP REVIEW FEE
Navajo Nation Government Navajo Nation Enterprises Federal / State Agencies	\$40.00 INCLUDES first 4 7.5-minute Quad Maps	\$5.00 each additional AFTER first 4 7.5-minute Quad Maps
Consultants Developers Mission Site Leaders Private Companies Non-Federal / Tribal Entities	\$75.00 INCLUDES first 4 7.5-minute Quad Maps	\$5.00 each additional AFTER first 4 7.5-minute Quad Maps
<p>PLEASE NOTE: Payments accepted by Money Order, Cashiers Check or Company Check made payable to NAVAJO NATION. Credit Cards accepted using a Credit Card Authorization Form that will be attached to the Data Response Report. Invoice will be attached to Data Response Report for total amount due.</p>		

SUBMIT REQUESTS TO:

Navajo Nation Department of Fish and Wildlife
Natural Heritage Program
ATTN: Endangered Species Info
PO Box 1480
Window Rock, AZ 86515

OR

Email to:
prall@nndfw.org
or
reviews@nndfw.org

Data Request = Request for data on the occurrence/potential occurrence of species of concern. "Species of concern" include legally protected species, as well as other rare or sensitive species. Data Requests typically are for potential development projects on the Navajo Nation and NNHP responses identify species of concern which are known to occur or have potential to occur on or near the project site. This information is intended for use in planning biological surveys and preparing biological evaluations.

PLEASE NOTE: Clearances for homesites must submit thru the Homesite Lease office in their Agency and use the "[Homesite Biological Clearance Request Form](#)" which is available at all Navajo land Homesite Lease Offices and on our [webpage](#). Homesite Clearances **do not use the same process for clearance** as other projects that must submit a Data Request for Endangered Species. Please visit our website for a list of contacts in "Homesite Lease" tab for the appropriate Agency/Chapter or contact our office at 928-871-6450 for information specific to processing a Biological Clearance for a homesite lease.

NNHP will normally respond to Data Requests within 15 working days of receipt (dependent all supporting documents are attached). Standard responses will consist of: (1) species of concern known to occur within one to three miles of the project site, and (2) species of concern having the potential to occur anywhere on the 7.5' quad(s) containing the project boundaries. Potential for species is determined primarily on quad-wide coarse habitat characteristics and species range information. Your project biologist should determine habitat suitability at the project site.

For each species included in a letter of response, the following Tribal and Federal statuses will be indicated: Navajo Endangered Species List (NESL), federal Endangered Species Act (ESA), Migratory Bird Treaty Act (MBTA), and Eagle Protection Act (EPA). No legal protection is afforded species with only ESA candidate or NESL group 4 status. Currently, species without ESA or NESL legal protection are only included in responses on an irregular basis.

Biological surveyors on the Navajo Nation must be permitted by the Navajo Nation Department of Fish and Wildlife (NNDFW). Contact the NNHP Manager at (928) 871-7062, for permitting procedures. Please plan biological surveys for the appropriate season. For Species Accounts booklet for survey season. etc., please visit our website at nndfw.org and click on NNHP tab.

Potential impacts to wetlands should be evaluated. The U.S. Fish and Wildlife Service's NWI maps should be examined to determine whether areas classified as wetlands are located close enough to the project site to be impacted. In cases where the maps are inconclusive (e.g., due to their small scale) or unavailable, field surveys must be completed. For field surveys, wetlands identification and delineation methodology contained in the "Corps of Engineers Wetlands Delineation Manual" (Technical Report Y-87-1) should be used. When wetlands are present, potential impacts must be addressed in on environmental assessment and the U.S. Army Corps of Engineers in Phoenix must be contacted. NWI maps are available for examination at the NNHP office, or may be purchased through the U.S. Geological Survey. The NNHP has complete coverage of the Navajo Nation. excluding Utah. at 1: 100,000 scale; and coverage at 1:24,000 in the southwestern portion of the Navajo Nation.

The Navajo Nation Environmental Protection Agency (NNEPA) has developed the "Navajo Nation Aquatic Resources Protection Manual". For projects that occur in or may disturb wetlands contact NNEPA at (928) 871-7692.

The Information provided in the data response letter is based on data known to the NNHP at the time of the Data Request. The information should not be regarded as a final statement on the occurrence of any species, nor should it substitute for on-site surveys. Also, because the NNHP's data are continually updated, any given response is only wholly appropriate for its respective request.

FORMAT FOR SUBMITTING DATA REQUESTS

Company/Organization Name
Contact Person, Email and Phone Number
Mailing Address (Street/PO Box)
City/State/Zip

SUBJECT: Request for Threatened and Endangered Species Info

PROJECT NAME/NUMBER: Include information specific to the project; oil well name, power line name, highway name and number (milepost, etc.), business site name, etc.

LOCATION: Chapter Name/County/State. Legal description (Township, Range, Section), Lat/Long (NAD 83) or UTM Coordinates (Northing, Easting, NAD 27).

SUMMARY DESCRIPTION OF THE PROJECT: Provide detailed summary of project size, activity, construction, etc.

MAP NAMES: 7.5 Minute USGS Topographic Map(s) in 1:24000 Scale with map names and location clearly marked of project site must be included with packet.

Digital formats such as GIS shape files and Google Earth files (kmz) are accepted/recommended. For information on how to submit please contact the GIS supervisor at prall@nndfw.org.